

Imperial College Operatic Society.

Summer Tour 1970.

33 Sandpit Lane,  
St. Albans,  
Herts.

Works Tel. St. Albans 59292 Ext 206 or 371.

Dear *Stuart*,

This will probably be the final written information you will receive before the tour starts, so please read this letter carefully and then look after it so that you can refer to it at a later date.

Rehearsal and performance schedule:

Monday June 29th	- 7.00 p.m.	- Principals	- Snack Bar, I.C. Union
Tuesday June 30th	- 6.30 p.m.	- Principals	- " "
	- 7.30 p.m.	- Choruses	- " "
Sunday July 5th	- 11-1 p.m.	- Principals	- " "
	- 2.30-5.30	- Choruses	- " "
Monday July 6th	- 7.00 p.m.	- Principals	- " "
Tuesday July 7th	- 6.30 p.m.	- Principals	- Provisional only.
	- 7.30 p.m.	- Choruses	- Snack Bar, I.C. Union
Tuesday July 14th	- 7.30 p.m.	- All cast	- " "
Saturday July 18th	- 8.00 p.m.	- All cast	- Guide Hut, Budleigh Salt.
Sunday July 19th	- All day	- All cast	- " "
Monday July 20th	- Morning	- All cast	- " "
	- Afternoon	- All cast	- Public Hall, Bud. Salt.
	- Evening	- All cast	- " "
Tuesday July 21st	- Morning	- All cast	- " "
	- Afternoon	- All company-	- America Hall, Pinhoe
	- Evening	- All cast	- Guide Hut, Budleigh Salt.
Wednesday July 22nd	- Morning	- Dress rehearsal	- America Hall, Pinhoe
	- Afternoon	- To be announced	- Guide Hut, Bud. Salt.
	- 7.30 p.m.	- 1st performance	- Pinhoe, Exeter.
Thursday July 23rd	- 7.30 p.m.	- 2nd	- " "
Friday July 24th	- 7.30 p.m.	- Last	- " "
Monday July 27th	- Morning	- Dress rehearsal	- Public Hall, B.S.
	- Afternoon	- To be announced	- " "
	- 7.30 p.m.	- 1st performance	- " "
Tuesday July 28th	- 7.30 p.m.	- 2nd	- " "
Wednesday July 29th	- 7.30 p.m.	- 3rd performance	- " "
Thursday July 30th	- 7.30 p.m.	- 4th	- " "
Friday July 31st	- 7.30 p.m.	- Last	- " "

Departure: Unless otherwise arranged (and indicated below) we will leave the back entrance of I.C. Union (opposite Queen Alexandra's Hostel entrance) at 9.30 a.m. on Saturday July 18th. Please try to arrive as early as possible particularly if you do not own a car. Transportation on tour will be provided by members cars and drivers will be suitably reimbursed from the tour finances i.e. no money to be extracted from passengers. Please fill in the sheet at the back of this letter clearly so that Peter Johnson and I can match up spare seats with those requiring transport as best as possible. Will passengers please note that parking meters are in operation on Saturday mornings and thus drivers will not want to wait around for people.

Accommodation: The address of the accommodation for both weeks of the tour will be: The Guide Hut, Budleigh Salterton, Devon. In addition to the Guide Hut we are also hiring the adjoining A.T.C. H.Q.

Tour essentials: Everyone will need the following articles as well as those listed in the relevant paragraphs below.

Sleeping bag

A knife, fork and spoon

1 or 2 plates, a bowl and a mug

It will obviously be far more comfortable for you if you can bring a camp bed. Lilo's have been tried but not with a very high percentage of success. If you have a camp bed which is slightly bulky it can probably be accommodated in the van transporting the stage equipment. For those who wish to play tennis and/or go swimming, sailing, fishing, etc., may I remind them that they will need at least the "basics" particularly if they wish to make use of club facilities open to us. It is best not to bring high quality cutlery and china as meals are generally run on a communal basis and breakages do occasionally happen.

Special needs: Orchestra Besides the above, will Gentlemen please bring a black, roll-necked, long-sleeved shirt and their D.J. trousers. We have once again decided to dispense with white shirts, jackets and ties since doing so last year proved very successful. Ladies short black please.

Facilities will be made available for members of the orchestra to play together and obtain any practice they may require, particularly prior to the first dress rehearsal. The leader of the orchestra, Miss Celia Mayes, or Robin White, the musical director, should be consulted about these matters.

Transportation of large instruments should be arranged through Robin. Cast Please bring any removing cream, etc. that you may have left from past productions.

Please study the rehearsal schedule carefully. Note particularly the rehearsals on Sunday July 5th. Due to the shortage of time when actually on tour, it is most important that everybody knows the show inside out by July and this means coming to every rehearsal on time. If there are any rehearsals you know you cannot make, will you please let Kate Robinson know as far in advance as possible. We shall not be permitting the use of scores during rehearsals within the next week or two. Principals must also learn their words.

Principals should find out from Kate for which rehearsals they are particularly required and then must attend.

Kate is directly responsible for costumes. It is essential that you discuss your costume with Kate and in the case of the girls, obtain material, patterns, etc. Please check that you have the footwear Kate wants. Costumes must be made before the tour as there will not be time to arrange them during the tour.

Facilities: We are trying to obtain similar arrangements with the Budleigh Tennis Club and the Sports Club to those we had last year. We are hoping to obtain the Sports Club showers for a longer and more convenient period each day this time. Please note that those people using the Tennis Club facilities will need suitable footwear and preferably suitable "dress" whereas when using the Public courts "dress" is less essential but correct footwear is still necessary..

Finance: Tour is entirely self-contained with no financial help from I.C. Union. All expenses must be met by ticket sales and subscriptions from all members of the company except non-I.C. orchestra members

Everybody (except non-I.C. orchestra) If you have not already done so, please pay your £12 tour subscription to the tour treasurer, Miss Susan Friend, as soon as possible. Subscriptions apart from financing the production also cover: the hire of the accommodation, food for breakfast, coffee, cost of transportation and last night party food and drink. It is hoped that we shall be able to return some money to each person but it must be pointed out that the more the committee spends on the needs of the company the less we shall be able to return. I must also point out that if there is a deficit at the end of tour this would have to be met by a further levy. I would personally be bitterly disheartened if this happened as I have taken all the steps I can think of to stop sudden unexpected expenditure or ticket sales falling substantially below last years level.

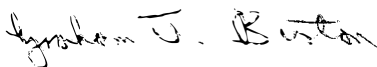
Non-I.C. Orchestra members For those who have been or are at Music college, all facilities will be available to them as to the rest of the company. We shall be asking such people for 30/- as token payment for food and drink consumed by them from the stocks provided by the Society. If the Society is unable to arrange transport, it will refund reasonable travelling expenses incurred by such people. In the case of all other orchestra members not covered by the above paragraphs, the Society will be asking them for 30/- to cover all travel provided on tour, or if the person prefers to make their own way to Budleigh, they shall pay the travel expenses themselves. If people do make their own way, they should clearly state it on the sheet at the back of the letter. If travelling by train, please state time and station of arrival at Exeter so that I can arrange for a car to collect you.

Pinhoe not Street: Some people may still be expecting our first weeks performances to be in the Strode Theatre, Street, Somerset. The performances were hastily rearranged to Pinhoe (Nr. Exeter) after the Strode Theatre Management wrote informing me that they had voted against our visit because they thought we would not get very large audiences as most of the local population work for Clark's, the shoe firm, and their annual holiday closedown coincided with our intended performances.

Food arrangements: Apart from cereal breakfast and coffee, etc. when we return to the accommodation each evening, Peter Johnson will organise, if there is sufficient demand, a "ploughman's" lunch which is optional and for which you pay at the time. The usual cost is about 1/- to 1/6. Other meals are the individuals responsibility.

Closing comments: Please fill in the back sheet of the letter and return it to me as soon as possible, either to the address at the head of this letter or via I.C. Union Letter Rack (in Lower Lounge). Any other queries or problems, please contact me as soon as possible.

Yours,



Graham J. Burton  
Tour Chairman and Advertising Manager  
Imperial College Operatic Society